



425 Lafayette Street
New York, NY 10003

GENERAL PRODUCTION

The Public is seeking enthusiastic and organized candidates for General Production! This position reports to our Assistant Production Managers. Our General Production team fulfills various needs around our productions, which change from day to day. Such duties are quite broad, involving anything from setting up tech tables, to small building projects. We operate on a 4-hour minimum each day.

The ideal candidate will have strong organization skills, a problem-solving mindset, a collaborative spirit, and be a self-starter who can hold multiple priorities in mind. We love people who are coachable, flexible, and team-focused, while not afraid to inquire about pathways to greater involvement and engagement with the Production Department here at the Public.

Applicants from populations underrepresented in the theater field are strongly encouraged to apply.

Key Responsibilities:

- Engage in a flexible manner, serving as the interstitial element between production departments.
- Set up and take down tech stations
- Set up and break down rehearsal spaces.
- Set up quick change booths
- Perform general cleaning and clearing tasks in the theater.
- Organize the various inventories.
- Assemble boxes of supplies as needed
- Engage in small building or craft projects.

Skills, Experiences and Qualifications:

- This is an entry-level position, which can serve as a gateway to other departments in the Production Department.
- Ability to use tools, such as a drill.
- Strong Prioritization and Problem-Solving Skills
- Strong verbal communication.
- Ideally able to lift up to 25 lbs, but accommodations can be made.
- A commitment to supporting commitments to safety, diversity, equity, inclusion, and respect in the workplace.

As a condition of employment, the Public will require all employees who report to work on site (either at the Public Theater or any other workspace or performing location) to receive the COVID-19 vaccine and booster. The Public will provide exceptions only for employees with an approved medical or religious exemption.

Compensation:

The rate for this position is \$23/hr.

The rate for GP Supervisors is \$25/hr

The Public is committed to creating a diverse and inclusive environment and is proud to be an equal opportunity employer. Applicants from populations underrepresented in the theater field are strongly encouraged to apply. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, familial status, sexual orientation, national origin, ability, age, or veteran status.

Position is available immediately. **Please apply via signing up for our ListServ [here](#).**